

MINISTRY OF EDUCATION AND SCIENCE OF THE KYRGYZ REPUBLIC
Jalal-Abad State University named after B. Osmonova

Adopted at the meeting of the
Academic Council of JASU,
protocol №. 5
" 31 " 01 2025y.



Regulation

on the electronic library of the Educational and Scientific Library and Information Center (scientific library) named after B. Osmonova of JASU

1. General Provisions

- 1.1. This Regulation on the Electronic Library defines the purpose and organizational basis of the electronic library of the Educational and Scientific Library and Information Center (scientific library) of the Jalal-Abad State University named after B. Osmonov (hereinafter referred to as the ESIIC SL JASU).
- 1.2. The Electronic Library is part of the structure of the ESIIC SL JASU, The Electronic Library is an information system that includes an ordered collection of electronic documents, information and library resources, intended for use for scientific and educational purposes by users of the University.
- 1.3. The electronic library forms, develops and operates in accordance with the current legislation of the Kyrgyz Republic "On informatization and electronic management". "On copyright and related rights". "On legal protection of programs for electronic computers and databases". "On librarianship".
- 1.4. The procedure for accessing the resources of the Electronic Library, the list of basic services and the conditions for their provision are determined by the Rules for using the Electronic Library.

2. Main tasks

- 2.1. Providing library users with access to Internet resources, electronic collections and library databases, electronic information resources ESIIC SL JASU, in accordance with information requests, educational-professional programs and curricula.

- 2.2. Formation of a fund of electronic documents in accordance with the profile university and the information needs of users.
- 2.3. Organization and preservation of electronic resources.
- 2.4. Providing access to the library's electronic catalog, collection of full-text scientific and educational materials prepared by the university's faculty.
- 2.5. Ensuring the quality and efficiency of library services based on the automation of library processes.
- 2.6. Modernization of library technologies.
- 2.7. Integration of information resources of the JASU library into the global information space.

3. Main functions

- 3.1. Collection and processing of data for the creation of the Electronic Library.
- 3.2. Accumulation, systematization and storage in electronic form of intellectual products of the University. Provision of open access to these resources by means of Internet technologies.
- 3.3. Improving the efficiency of information and library services by providing access to full-text documents.
- 3.4. Providing access to electronic resources:
 - local full-text and information and bibliographic;
 - external network resources (ELS, BD, etc.).
 - Internet resources.

4. Structure of the Electronic Library

- 4.1. The electronic library of the ESLIC (SL) JASU includes the following types of resources:
 - full-text scientific, educational and educational-methodical material on the main educational programs and areas of scientific activity of the university;
 - a collection of full-text scientific, educational, and methodological documents prepared by the university faculty (Proceedings of JASU);
 - a collection of articles "Bulletin of B. Osmonov JASU";
 - a collection of the university's final qualifying works;
 - network information-bibliographic and full-text resources, remote access.

5. Formation of the Electronic Library fund

- 5.1. The JASU electronic library is formed by:
 - auxiliary electronic resources used in the learning process;
 - acquisition and subscription of ready-made electronic publications and documents (CD, EBS, BD, etc.);

- obtaining source files of documents from the publishing house and printing house of the university;
- copying material from open Internet sources.

5. Methods of access to electronic resources

- access via local network for all students, teachers and university staff during working hours. Access is provided from library computers;

- remote access for registered users with annual user re-registration

5.2. Users of the EL must be notified that the information presented in electronic documents and publications may not be directly or indirectly used for large-scale or systematic copying, reproduction, distribution in any form to any person without prior written permission. Users are not permitted to modify, distribute, or publish materials from the electronic documents and publications collection for public or commercial purposes.

6. Responsibility and management of the Electronic Library of the ESLIC (SL) JASU

6.1. The management of the EL of the ESLIC (SL) JASU is regulated by this regulation and the Internal regulatory documents of the scientific library.

6.2. The coordination of the joint work of the EL of the ESLIC (SL) JASU with the university departments is carried out by the Vice-Rector for Academic Affairs.

6.3. General management is carried out by the library director.

6.4. The organization of the work of the electronic library of the ESLIC (SL) JASU is assigned to:

- Chief librarians and bibliographers, senior librarians, trainers of the training center and the engineer-programmer of the scientific library;
- The chief librarians and bibliographers and the software engineer of the ESLIC (SL) JASU are responsible for software and technical support.

7. Rights

7.1. Library users have the right:

- to free access to the resources of the Electronic Library;
- to receive a copy of the electronic publication or part thereof in accordance with the terms of the copyright holders.

7.2. The electronic library is responsible for:

- organization of work, software and technical support for its functioning;
- accurate and timely information to users about resources by reflecting a record of them in the electronic catalog of the library;
- compliance of the electronic document with the original;
- compliance with the Licensing requirements of the copyright holders of network resources (ELS, BD, etc.).

7.3. Users of the Electronic Library are responsible for:

- using the documents of the Electronic Library only for personal educational or scientific purposes;
- violating copyright in accordance with current legislation;
- complying with the Rules for using the Electronic Library.

Vice-rector for Academic Affairs of JASU

Alibaev A.P.

Director of the ESLIC (scientific library) of JASU

Kultaeva R.T.