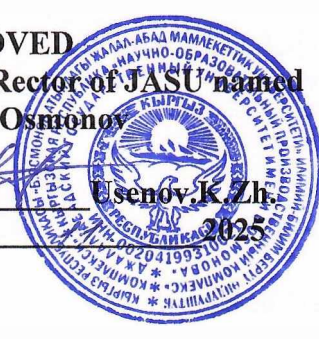


Ministry of Science, Higher Education and Innovations of the Kyrgyz Republic
Scientific Educational and Industrial Complex
“Jalal-Abad State University named after B. Osmonov”

REVIEWED
at the meeting of Academic
Council of JASU named after
B.Osmonov
Minutes No. 5
31.01. 2025

APPROVED
by the Rector of JASU named
after B.Osmonov


Uesov, K. Zh.
4 2025



REGULATIONS ON THE SCIENTIFIC LABORATORY

1. GENERAL PROVISIONS

- 1.1. These Regulations are developed in accordance with the laws and regulatory acts of the Kyrgyz Republic “On Education and Science.”
- 1.2. The Laboratory shall be established by the decision of the Academic Council of Jalal-Abad State University (JASU) and by the Rector’s order.
- 1.3. The Laboratory is considered a scientific structural unit of JASU. It may be organized in several research areas. The work of the Laboratory is supervised by the Vice-Rector for Research.
- 1.4. The working conditions of the Laboratory staff are determined by employment contracts, internal regulations, and other relevant acts.
- 1.5. These Regulations, as well as all amendments and additions to them, are subject to recommendation for approval by the Academic Council.
- 1.6. Laboratory staff members, heads of the Institute of Medical Sciences, or their authorized representatives must familiarize themselves with the documents related to the Laboratory.

2. MAIN OBJECTIVES AND ACTIVITIES OF THE LABORATORY

- 2.1. The main objectives of the Laboratory are:
 - 2.1.1. To conduct fundamental and applied scientific research.
 - 2.1.2. To cooperate with faculties and other structural units in scientific and research activities involving postgraduate students, doctoral students, master’s students, and faculty members.
 - 2.1.3. To integrate research results into the educational process, improve the quality of education, and enhance research performance.
 - 2.1.4. To improve the scientific and pedagogical qualifications of the staff in their fields of expertise.
 - 2.1.5. To promote the development of international scientific collaboration.
 - 2.1.6. To disseminate the results of scientific research.
- 2.2. The Laboratory carries out the following activities in accordance with its scientific objectives:
 - 2.2.1. Organization and execution of research work.
 - 2.2.2. Conducting research in the field of intellectual property (patents, utility models, trademarks, etc.) in cooperation with faculties and other university departments.
 - 2.2.3. Training scientific and scientific-pedagogical personnel and improving their qualifications. Developing educational programs and conducting expert evaluations.
 - 2.2.4. Implementing international cooperation through international scientific programs and participation in various projects.
 - 2.2.5. Organizing scientific conferences, seminars, symposia, and other events.

2.2.6. Preparing scientific reports, articles, and manuals that reflect the results of scientific activities.

3. FUNDING AND EQUIPMENT OF THE LABORATORY

3.1. The Laboratory is funded on the basis of specially concluded contracts through JASU, the Ministry of Education and Science of the Kyrgyz Republic, the Government of the Kyrgyz Republic, and private individuals.

3.2. Funding is carried out according to an approved budget estimate.

3.3. Funds allocated according to the estimate must be used strictly for their intended purposes.

3.4. Expenses related to the establishment of the Laboratory are determined based on documents prepared in accordance with established procedures.

3.5. Scientific research in the Laboratory is conducted within the limits of the approved budget and in accordance with the relevant contracts.

3.6. Laboratory equipment is to be used exclusively for research purposes.

3.7. The head of the Laboratory is responsible for the safekeeping and proper use of the Laboratory's property.

4. ORGANIZATIONAL WORK

4.1. The structure and staffing schedule of the Laboratory are approved by the Rector upon the recommendation of the head of the Laboratory and in agreement with the Vice-Rector.

4.2. The head of the Laboratory may be dismissed by the Rector with the consent of the Vice-Rector.

4.3. The head of the Laboratory shall:

4.3.1. Carry out the work assigned to the Laboratory.

4.3.2. Ensure compliance with the legislation and regulatory acts of the Kyrgyz Republic in the Laboratory's activities.

4.3.3. Determine, together with the Vice-Rector, the Laboratory's research direction, develop research plans, and oversee their implementation.

4.3.4. Resolve issues related to the Laboratory's financial and material-technical support.

4.3.5. Ensure that the Laboratory staff fulfill their obligations under civil (public and private) contracts.

4.3.6. Recommend the dismissal or recruitment of Laboratory personnel.

4.3.7. Define and approve the job descriptions of Laboratory staff members.

4.3.8. Keep records of funds allocated to the Laboratory, monitor expenditures, and report to the Academic Council.

4.3.9. Update Laboratory data and publish it on online platforms.

4.3.10. Maintain documentation in accordance with established procedures.

4.3.11. Ensure compliance with technical and safety regulations within the Laboratory.

4.3.12. Determine the future directions of the Laboratory's activities.

4.3.13. Submit a report on the Laboratory's activities in accordance with established procedures.

5. REORGANIZATION AND LIQUIDATION OF THE LABORATORY

5.1. The establishment and liquidation of the Laboratory shall be carried out by the decision of the Academic Council of JASU.

5.2. The decision is approved by the Rector's order.