

MINISTRY OF EDUCATION AND SCIENCE OF THE KYRGYZ REPUBLIC
JALAL-ABAD STATE UNIVERSITY NAMED AFTER B. OSMONOV

ACCEPTED
Academic Council of JASU
named after. B. Osmonova
Protocol No. 11 of June 26,
2023y

AFFIRM
RECTOR JASU named after
B. Osmonov
K.Zh.Usenov
«» 2023y

**REGULATION ON THE PROCEDURE FOR SELECTION AND
MASTERING OF ELECTIVE DISCIPLINES (MODULES)**

1. GENERAL PROVISIONS

1.1. This Regulation on the selection and mastering of elective disciplines (hereinafter – the Regulation), which are mandatory for students to choose, was developed in accordance with the Law of the Kyrgyz Republic "On Education," the State Educational Standard of Higher Professional Education of the Kyrgyz Republic, the Charter of JALAL-ABAD STATE UNIVERSITY named after B. Osmonov, and other regulatory documents.

1.2. The purpose of this Regulation is:

- To ensure the active personal participation of students in shaping their individual educational trajectory in mastering bachelor's degree programs in accordance with educational needs;
- To define a unified procedure for students to select and master elective disciplines provided for by the State Educational Standards of Higher Education of the Kyrgyz Republic, during the implementation of the main educational programs of JALAL-ABAD STATE UNIVERSITY.

1.3. This Regulation applies to all structural divisions of the university that carry out educational activities.

1.4. Elective disciplines are academic subjects, courses, disciplines (modules) that are mandatory for selection when mastering the main educational program.

Elective disciplines are an integral element of the variable part of the main educational program. The elective disciplines (modules) chosen by the student are mandatory for mastering.

1.5. The list of elective disciplines is formed by the department responsible for the implementation of the corresponding educational program. The list of elective disciplines is included in the curricula.

1.6. The distribution of elective disciplines by semester, the number of hours, and the form of student assessment are determined in the curricula. Elective disciplines in the corresponding sections of the curricula are indicated on an alternative basis (no less than two).

1.7. The selection by students of specific disciplines from the list of disciplines provided by the curriculum of the Main Educational Program of Higher Professional Education (OOP VPO) and the Main Professional Educational Program of Secondary Professional Education (OPOP SPO) as disciplines of choice, occurs in accordance with the procedure established at the university and only within the specified deadlines.

1.8. The competencies that the implementation of elective disciplines (modules) is aimed at developing are determined in accordance with the requirements of the state educational standards of the Kyrgyz Republic.

2. PROCEDURE FOR ORGANIZING CLASSES IN ELECTIVE DISCIPLINES

2.1. The number of academic disciplines chosen by students for the upcoming academic year and their total workload must comply with the curricula of the OOP VPO and OPOP SPO.

2.2. The university establishes the procedure and deadlines for students to choose elective academic disciplines. The selection of elective disciplines and enrollment in them are carried out through oral discussion and the completion of an application in the established form by the study group (see Annex) and its submission to the relevant dean's office. The selection and registration for elective disciplines are conducted by students voluntarily, by a simple majority vote of the students in the group, in accordance with individual educational needs from the list of disciplines provided for in the curricula as elective disciplines (optional courses). The number of academic disciplines chosen by students for the upcoming academic year is determined by the number of credits provided by the educational programs as elective disciplines.

2.3. The right to choose is granted to all students regardless of whether they have academic debts.

2.4. The process of selecting elective academic disciplines is carried out after students have been mandatorily familiarized with the curricula of the main educational programs. Before the selection of elective courses, an announcement about the upcoming selection of elective courses is posted on the faculties. Heads of departments (divisions) organize work to familiarize students with the content of the proposed optional disciplines. The deans of faculties and directors of

colleges are responsible for the mastering and organization of work with students on the selection of elective disciplines.

2.5. Consulting students on enrollment in elective disciplines and forming groups for the study of elective disciplines are carried out by the heads of departments. For the selection of elective courses, a course meeting is organized at the faculties/departments, where instructors introduce students to the annotation, goals, objectives, and expected results of their taught disciplines. The results of the elective course selection are entered into the protocol of the faculties/departments and submitted in the form of a report with the attached protocol on the selection of elective courses. This report is reviewed by the Vice-Rector for Academic Affairs, and based on it, an order is issued to approve the elective disciplines for the subsequent academic year.

2.6. The selection of elective disciplines by students is conducted annually strictly within the established deadlines for the subsequent academic year.

2.7. Bachelor's/Specialist students and college students enroll in elective disciplines for the subsequent year of study before the distribution of the teaching load begins.

2.8. The study of the disciplines in which students have enrolled or were enrolled becomes mandatory for them. An educational and methodological complex must be developed for each of the elective disciplines, which, in turn, must be placed in the AVN system.