

**MINISTRY OF EDUCATION AND SCIENCE OF THE KYRGYZ
REPUBLIC
JALAL-ABAD STATE UNIVERSITY NAMED AFTER B. OSMONOV**

ACCEPTED
Academic Council of JASU
named after. B. Osmonova
Protocol No. 11 of June 26.
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AFFIRM
RECTOR JASU named after
B. Osmonov
K.Zh.Usenov
« » 2023y



**REGULATION ON THE ORGANIZATION OF THE SUMMER
SEMESTER**

The Regulation on the organization of the summer semester was supplemented at the meeting of the Academic Council of JASU (Jalal-Abad State University), Protocol No. 6, dated April 1, 2019.

REGULATIONS ON THE ORGANIZATION AND CONDUCT OF THE SUMMER SEMESTER

1. General Provisions

1.1. These Regulations have been developed with the aim of improving the quality of the educational process, fostering students' responsibility towards all types of academic classes, better meeting the educational needs of citizens, and preventing the accumulation of academic debts among students studying under the credit system.

1.2. The summer semester is organized by the faculty administrations (institutes, colleges) of Jalal-Abad State University (JASU) at the initiative of students, and has the following characteristics:

- **Duration:** 2–4 weeks, intended for the elimination of academic debts through intensive repeated studies using the immersion method for one or two disciplines per week, followed by examinations in accordance with the regulations on credit-based learning;
- *(2nd paragraph temporarily removed).*

1.3. Academic debt is defined as a final grade of “unsatisfactory” in a discipline or term paper/project, or a mark of “absent” or “not admitted” in the examination record at the end of the session.

To eliminate academic debt in a discipline, the student must re-attend all types of classes provided by the working curriculum for that discipline during the summer semester, complete the term paper/project (if required by the curriculum), obtain admission, and pass the exam.

1.4. A student who has earned fewer than 45 credits based on the results of the academic year, including the summer semester, shall be required to repeat the academic year on a paid basis.

Students studying under a state educational grant lose this grant when repeating the academic year.

1.5. A student required to repeat the academic year shall study according to the current curriculum for the corresponding year of study.

1.6. Students, including those studying under a state grant, who have academic debts (received an unsatisfactory grade) or who did not participate in the summer semester, are not transferred to the next year of study and shall be expelled. In such cases, students studying under a state grant lose their grant.

1.7. The decision to transfer students from one year of study to the next is made after the summer examination session and upon completion of the summer semester. A student may be transferred only after fully eliminating all academic debts from the previous academic year.

1.8. Students who have academic debts based on the results of the examination sessions are not subject to immediate expulsion, as they have the right to participate in the summer semester or to repeat the academic year upon personal application. However, students who have failed exams twice (the second being a commission retake) for the purpose of eliminating academic debt are not eligible to participate in the summer semester.

At the student's request, such students may remain for a repeat year of study. Students studying under a state grant lose this grant upon repeating the year.

1.9. Students may be expelled from the university in the following cases:

- **At the student's own initiative**, by order of the Rector, based on a personal written application (however, students studying under a state grant are obliged to reimburse the cost of the grant for the completed period of study at the university):
 - at their own request (without stating specific reasons);
 - due to transfer to another university;
 - for health reasons (supported by a medical certificate);
 - due to family circumstances.
- **At the initiative of the university administration**, by order of the Rector, based on a report from the head of the relevant academic unit:

- for academic debt;
- for violation of academic discipline (failure to follow the academic schedule, loss of contact with the university, or failure to return from academic leave upon its expiration);
- for violation of internal regulations or dormitory rules;
- for failure to pass the state final attestation (final state examinations);
- for committing unlawful acts resulting in a court sentence that includes imprisonment or another penalty that makes further study impossible;
- for non-reimbursement (failure to fulfill contractual obligations) of tuition fees.

2. Registration for the Summer Semester

Registration for the summer semester for the repeated study of disciplines is carried out at the end of the spring semester of the academic year, within one week after the end of the examination session.

Procedure for Organizing the Additional Semester

2.1. During the summer semester, the opportunity to eliminate academic debts or academic differences is provided to the following categories of students:

- those who have not fully completed the course program, having earned fewer than 60 credits for the academic year;
- those who have an academic difference resulting from a transfer to another major or a different form of study;
- those wishing to take additional courses and earn extra credits.

2.2. During the summer semester, the full study of uncredited disciplines is conducted in the amount approved by the working curriculum of the major.

2.3. The selection of teachers for the additional (summer) semester is made based on personal applications.

Teachers who taught the discipline to the same students during the theoretical study period (fall or spring semester) are not permitted to teach it again. In exceptional cases (e.g., the absence of available teachers for the discipline, illness, etc.), such teachers may be allowed to conduct classes.

2.4. The cost of one credit in the additional semester is approved by order of the Rector for each academic year.

When studying under an individual schedule (repeated study of a discipline, individual study, or elimination of academic differences in the curriculum), the cost is calculated based on the actual expenses of teaching the discipline and the number of students.

2.5. The educational process and system of knowledge assessment for students during the summer semester are identical to those used in the regular academic period.

2.6. Examinations are held each Saturday during the additional (summer) semester, after the completion of the course.

Retaking of exams for disciplines studied in the additional (summer) semester is **not permitted**.

2.7. To organize additional courses that allow students to study disciplines of interest and earn corresponding credits, initiating teachers must submit applications and developed working curricula to the Educational and Methodological Council (EMC) by **March 15** of each year.

The EMC reviews the feasibility of these courses and publishes announcements about enrollment in the additional courses held during the summer semester.

2.8. One week before the start of the summer semester, a student who has academic debt or wishes to take additional courses must submit an application to the Rector to conclude an agreement for the provision of educational services. The student formalizes the agreement in the structural unit and pays the tuition fee **no later than three working days before** the start of the summer semester, in accordance with the fee amount determined by the Planning and Financial Department.

2.9. Heads of departments must submit a list of candidates for teaching disciplines in the additional semester to the Dean's Office and the Institute's Academic Affairs Office one week before the start of the semester.

2.10. Candidates who agree to teach disciplines during the summer semester must submit an application for contract conclusion and finalize the contract **no later than three working days before** the start of the summer semester.

2.11. Upon conclusion of agreements with students and contracts with teachers, the management of structural units submits a report, on the basis of which an official order for the conduct of the summer semester is issued.

2.12. Based on the list of summer semester disciplines and the teachers who have signed contracts, the timetable for the summer semester is compiled according to the volumes established by the working curricula.

Supervision over the progress of classes during this semester is assigned to the Deans of faculties (Directors of institutes and colleges).

2.13. Students who have academic debt in the State Examination "History of Kyrgyzstan" shall re-study this discipline during the additional (summer) semester (4 weeks) but shall take the exam during the period of the State Examination Commission's work.

Compilers:

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