

**MINISTRY OF SCIENCE, HIGHER EDUCATION AND INNOVATION OF
THE KYRGYZ REPUBLIC**

**SCIENTIFIC-EDUCATIONAL INDUSTRIAL INSTITUTION «JALAL-
ABAD STATE UNIVERSITY NAMED AFTER B.OSMONOV»**

REVIEWED

at the meeting of the Academic
Council of JASU named after
B. Osmonov

Protocol No. 1

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APPROVED

Rector of JASU named
after B. Osmonov

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**REGULATION ON THE CONDUCT OF CURRENT CONTROL AND
INTERMEDIATE ATTESTATION OF STUDENTS**

JALAL-ABAD 2025

1. General Provisions

1. An amendment has been introduced to this Regulation based on the Resolutions of the Cabinet of Ministers of the Kyrgyz Republic No. 590 dated September 24, 2024, and No. 329 dated June 10, 2025, which approved the Regulation "On the Organization of the Educational Process in Higher and Secondary Professional Education Organizations of JASU Using Academic Credits" and the Regulation "On the Organization of the Educational Process in Higher and Secondary Professional Education Organizations of JASU Using Academic Credits and Current and Intermediate Attestation of Students, Modular-Rating System for Assessing Student Achievements."

1.1. This Regulation defines the procedure for conducting current control, intermediate attestation, and liquidation of academic debt for students of B.Osmonov Jalal-Abad State University (here in after - JASU).

1.2. Current control and intermediate attestation of students (acceptance of pass/fail assessments, examinations, modules, control works, essays, reports, oral inquiries) is the monitoring of students' assimilation of educational material in accordance with the requirements of state educational standards for the minimum content of education and the level of preparedness of graduates of educational organizations.

1.3. Current control of student progress (here in after – current control) is an operational control conducted during the semester and an assessment of the level of knowledge and the degree of assimilation of educational material by students for logically completed sections (modules and chapters) of the respective disciplines in the process of their study, carried out in the form of module acceptance, oral inquiry, essays, reports, and control works.

2. Intermediate Attestation of Student Progress

2.1. Intermediate attestation of student progress (here in after – intermediate attestation) is a mandatory control conducted at the end of the semester (during the examination session) through the acceptance of pass/fail assessments and examinations in disciplines whose study is stipulated by the individual academic plans of students in the given semester.

2.2. The form of conducting current control and intermediate attestation is determined by the educational organization and is communicated to the students by the beginning of the semester.

2.3. Examinations are one of the main forms of intermediate control of knowledge and quality of learning and aim to assess the student's work during the semester, the degree of assimilation of theoretical knowledge, verify independent work skills, and the ability to synthesize acquired knowledge and apply it in solving practical and professional tasks.

2.4. Pass/fail assessments (zachets), in the absence of an examination in a discipline, are a form of assessment of the student's theoretical knowledge, and also serve as a form of verification of the students' completion of laboratory and calculation-graphic works, course projects (works), practical and seminar classes, and other types of academic activities.

2.5. The point-rating system for assessing student progress provides for the evaluation of learning outcomes using points established by the educational organization for each type of activity.

2.6. For elective disciplines, students take examinations and pass/fail assessments at their discretion, and the results are entered into the grade sheet (ledger), student record book (transcript), and the appendix to the diploma.

3. Procedure for Conducting Intermediate Attestation

3.1. Current control and intermediate attestation shall be conducted in accordance with the academic calendar of the educational organization for the academic year, as approved by the Head (Vice-Rector for Academic Affairs) of the educational organization in the established manner.

3.2. Students who have not fully passed the current control for certain disciplines shall not be admitted to take the examinations for those disciplines but shall have the right to take examinations for other disciplines.

- 3.3. The Heads of the Faculty (Institute) shall have the right to individually set deadlines for distance-learning students to submit control assignments and defend course projects (works) before the pass/fail and examination session.
- 3.4. Upon attendance at examinations and pass/fail assessments, students shall be obliged to have a student record book (or an identity document), which they shall present to the examiner.
- 3.5. Examinations shall be taken by examiners (professors, associate professors, senior lecturers) who conducted the lecture classes, in the presence of assistant examiners. By the decision of the department, teachers who conducted other forms of classes in the group (practical, seminar, laboratory classes) for the given discipline shall also participate in the examination.
- 3.6. Pass/fail assessments shall be taken by the teachers who conducted practical, seminar, and laboratory classes in the group for the given discipline.
- 3.7. The defense of course works (projects), calculation-graphic works, and the report on workplace learning shall be conducted by a commission appointed by the department, with the participation of their supervisors.
- 3.8. The results of examinations, the defense of course works (projects), and reports on workplace learning shall be assessed according to the grading scale, which the educational organization develops independently in accordance with the regulatory legal acts governing the organization of the educational process using academic credits.
- 3.9. The form of conducting examinations and pass/fail assessments, as well as the criteria for assessing student progress, shall be established by the educational organization.
- 3.10. The presence of unauthorized persons not related to the educational process at examinations and pass/fail assessments shall not be permitted without the permission of the Head of the Faculty (Institute) or the Vice-Rector for Academic Affairs.
- 3.11. In cases where individual sections of a discipline are taught by several teachers, the examination or pass/fail assessment shall be conducted by all teachers who conducted the lecture, practical, and laboratory classes for the given discipline, but only one grade shall be assigned.
- 3.12. The results of pass/fail assessments and examinations shall be entered into the electronic grade sheet on the AVN portal. Non-attendance at the examination and pass/fail assessment within the deadline set by the schedule shall be noted in the examination/pass/fail ledger with the words did not appear. If the non-attendance was due to an unreasonable cause, the Head of the Faculty (Institute) shall treat it as an unsatisfactory grade.
- 3.13. The examination schedule shall be compiled in such a way that no less than two calendar days are allocated for preparation for the examinations in each discipline. No more than five examinations and six pass/fail assessments shall be included in one examination session. Pass/fail assessments for physical education and reporting on elective disciplines shall not be included in this number. The examination schedule for all forms of study shall be approved by the Head (Vice-Rector for Academic Affairs) of the educational organization and shall be communicated to the faculty and students no later than one month before the start of the examination session.
- 3.14. The Heads of educational organizations, Vice-Rectors, the Department of Academic Policy, Heads of Faculties (Institutes), and Heads of Departments/PCCs (Permanent Cycle Commissions), together with the faculty, shall analyze the quality of student preparation during the examination session and take measures to ensure the further improvement of the educational process. The results of the examination sessions shall be considered at the meetings of the Faculty (Institute) Councils and the Council of the educational organization.

4. Procedure for Liquidation of Academic Debt

- 4.1. A student who has an unsatisfactory grade in at least one examination or pass/fail assessment by the end of the examination session shall be considered as having academic debt.
- 4.2. For students who were unable to take pass/fail assessments and examinations within the established deadlines due to a valid reason (long-term official orders), individual deadlines for taking examinations and pass/fail assessments shall be set by the order of the Head of the Faculty (Institute).

4.3. In the event of an unsatisfactory grade, repeated completion of intermediate attestation by the student shall not be permitted, except in documented justified cases.

A student who has received an unsatisfactory grade shall have the right to undergo repeated study for the given discipline and liquidate the academic debt within the study period established by the educational organization.

4.4. Retaking examinations/assessments for the purpose of improving a positive grade ("Satisfactory," "Good") during the period of intermediate control shall not be permitted.

4.5. Repeated taking of examinations for the purpose of improving a positive grade (only the grade "Good") in order to obtain a diploma with honours shall be permitted only in the final year of study upon a justified (motivated) submission by the Head of the Faculty (Institute) and for no more than two disciplines. All issues regarding such re-examination must be resolved no later than one month before the start of the meeting of the State Attestation Commission of the educational organization.

4.6. The deadlines for students to liquidate academic debt shall be determined by the Head of the Faculty (Institute) in the manner established by the educational organization. Students who have not completed the workplace learning program for a valid reason shall be re-directed with the permission of the Head of the Faculty (Institute). The deadlines for repeated workplace learning shall be set by the Head of the Faculty (Institute) on an individual basis.

4.7. Upon receiving an unsatisfactory grade, the student shall have the right to file an appeal. The appeal may be submitted within two days (including the day of the examination). To review the appeal, the Head of the Faculty (Institute) shall create a commission consisting of no less than three teachers, including the examiner who assigned the unsatisfactory grade, chaired by the Head of the Department or a person substituting for him/her. If the commission concludes that the student's answer deserves a positive grade, this grade shall be entered into the examination ledger. The grade assigned by the commission shall be final.

4.8. The issue of re-crediting academic credits for previously completed disciplines for persons admitted to educational organizations by transfer or reinstatement, regardless of the time elapsed since the grade was received, shall be resolved in each individual case by the Head of the Faculty (Institute), depending on the identical nature of the program requirements for those disciplines.

4.9. In the examination record sheets of students' academic performance, the names of examiners, assistants, and students of the group, the name of the institute, the course, the group, the semester, the name of the discipline, and the date of the exam or credit are indicated. The examination record sheet is certified by the signature of the head of the institute.

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