

REVIEWED
at the meeting of the Academic
Council of JASU named after
B. Osmonov
Minutes No. 5
31 01 2025

APPROVED
by the Rector of JASU named
after B. Osmonov
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Regulations on the Quality Council of Jalal-Abad State University named after B. Osmonov

1. General Provisions

1.1. The Regulation on the Quality Council (hereinafter referred to as “the Council”) of Jalal-Abad State University named after B. Osmonov (hereinafter referred to as “JASU”) establishes a collegial body responsible for overseeing the university's quality management system. The Council operates to ensure the provision of high-quality educational services, the training of highly qualified professionals for the region, the country, and abroad, and the development of a quality policy for the educational organization.

1.2. The Council functions in accordance with the Constitution of the Kyrgyz Republic, the Law “On Education,” the Resolution “On Approval of the Regulation Governing the Activities of Higher and Secondary Vocational Educational Institutions of the Kyrgyz Republic,” the legal and regulatory acts of the Ministry of Education and Science of the Kyrgyz Republic, the Charter of JASU, rector's orders related to quality, and this Regulation.

1.3. The Council is established and dissolved upon the proposal of the Academic Council of JASU and by order of the Rector.

1.4. The Department of Licensing, Accreditation, and Quality of Education, the Academic Affairs Department, the Career Development and Internship Coordination Office, and the Center for Informatization and IT Development in Education are responsible for organizing and providing technical support to the Council's activities.

2. Composition of the Council

2.1. The composition of the Quality Council is determined based on the scope and type of work required for the development of the university's quality management system. The Council is headed by the Rector of JASU, and its composition is approved by the Rector's order. Any changes in the Council's composition are also made by Rector's order. Members of the Council may include heads of structural units, leading quality specialists, representatives from the education system, research institutions, and employers involved in quality management.

2.2. Preparation for Council meetings and communication with all members is carried out by the Council's Secretary.

2.3. The Rector of JASU, as the Chairperson of the Council, may delegate his duties to the Vice-Rector for Academic Affairs.

The Vice-Rector is responsible for overseeing the university's internal quality management system.

2.4. The Quality Council is accountable to the Academic Council of JASU and provides information on its activities.

2.5. The Council carries out its functions in close cooperation with faculties, colleges, and other university units.

3. Main Objectives and Functions of the Council

3.1. The main objective of the Council is to manage and supervise all university activities based on the internal quality management system aligned with the international standard ISO

9000:2011. The Council also supervises the university's efforts to enhance the quality of workforce training, education, research, and innovation.

3.2. The main functions of the Council include:

- Developing, reviewing, and coordinating the university's quality policy directions and submitting draft documents for approval to the Academic Council;
- Proposing improvements to the university's quality management system;
- Defining criteria for assessing the effectiveness of the quality management system;
- Coordinating quality system performance across departments;
- Reviewing and approving reports from department heads on quality management matters;
- Evaluating the effectiveness of the university's quality management system;
- Studying domestic and international best practices in quality assurance and disseminating positive experience;
- Participating in the review of draft regulatory documents related to quality;
- Annually reporting to the Rectorate and the Academic Council on matters within the Council's competence;
- Identifying deficiencies and proposing corrective actions across all university activities, including analyzing results of comprehensive evaluations;
- Analyzing the university's compliance with ISO 9000:2011 quality standards;
- Coordinating efforts to enhance the university's reputation institution-wide or in specific areas;
- Supporting the organization of conferences, seminars, and round tables on quality management;
- Proposing the organization of competitions and rankings on quality performance indicators;
- Developing proposals on the university's development strategy and quality management system;
- Timely introducing improvements to quality management for better institutional performance;
- Organizing and conducting quality-related competitions among structural units;
- Informing staff about quality-related initiatives and Council decisions, and monitoring their implementation.

4. Rights and Responsibilities of the Council

4.1. In accordance with its mandate, the Council has the right to:

- Submit proposals to the Academic Council and the Rectorate on matters within its competence requiring administrative decisions;
- Hear reports from deans, college directors, and department heads on quality issues;
- Receive reports, documentation, and materials on the current state of the university's quality management system;
- Request necessary information from all departments to fulfill its responsibilities;
- Establish permanent or temporary working groups on key issues, approve their composition, and engage stakeholders;
- Recommend to the administration awards and recognition for instructors engaged in quality-focused academic and methodological activities.

– 4.2. The Council's responsibilities include:

- Fully implementing the objectives and actions outlined in this Regulation;
- Operating within the framework of the university's comprehensive development program and the ongoing improvement plan for the quality management system;
- Providing support in collaboration with authorized university departments responsible for quality.

5. Organization of the Council's Work

5.1. The Council operates based on a work plan approved by its Chairperson.

5.2. The Chairperson (or, in their absence, the Deputy Chairperson) organizes and presides over Council meetings.

5.3. Council meetings are held as needed, but not less than once per quarter, and are considered valid if more than half of the members are present.

5.4. Decisions are made and approved by a majority vote of members present. A quorum is reached when at least two-thirds of the Council members are present. In case of a tie, the Chairperson's vote is decisive.

5.5. Council decisions are documented in meeting minutes signed by the Chairperson (or the acting Chair) and the Council Secretary. Decisions are circulated to all members.

5.6. Council decisions on quality management are binding for all university departments and personnel.

Decisions regarding overall governance in other areas, or matters within the competence of specific departments or employees, become binding upon approval by the relevant official. The Council is responsible for monitoring the implementation of its decisions until full completion.